

☐ UNCLASSIFIED☐ INTERNAL
USE ONLY**[SECRET]**☐ CONFIDENTIAL☒ SECRET**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

FROM:

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

D/ORD

2.

AP/ORD

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

[SECRET]FORM
3-62

610

USE PREVIOUS
EDITIONS

SECRET



CONFIDENTIAL

INTERNAL
USE ONLY

UNCLASSIFIED